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| Pentacle Theatre Committee Charter  | Directors’ Forum Steering Committee  |
| Approved by: Erik DavisGoverning Board President | Effective Date: July 25, 2022 |

**Purpose**

The purpose of the Directors’ Forum Steering Committee is to provide activities, resources, and support for Pentacle directors that will expand the current pool of those considered qualified to direct while retaining those who have demonstrated that ability in the past.

**Membership**

The Directors’ Forum Steering Committee will consist of no more than five members plus a chair. The Pentacle Theatre Governing Board will select a chair from a pool of qualified applicants. To be qualified, the Chair must be a current Pentacle member with strong leadership, communication, collaboration, and organizational skills, and experience directing at Pentacle within the previous five years. The chair will recruit and select the Steering Committee members, prioritizing those with diverse backgrounds who have previous directorial experience, either at Pentacle or another theatrical venue. The Governing Board will review and approve the membership of the Steering Committee.

A Steering Committee member, including the committee chair, may serve no more than three consecutive years. The committee shall meet at least quarterly at the call of the committee chair or as requested by the Pentacle Theatre Governing Board President. A majority of the committee members shall constitute a quorum.

The Directors’ Forum Steering Committee Chair will provide quarterly reports to the Pentacle Theatre Governing Board (or as requested by the Governing Board President) either through their board-appointed liaison or by attending a regular Governing Board meeting.

**Committee Charge**

The Governing Board charges the Directors’ Forum Steering Committee with:

* Planning, overseeing, convening and managing the activities of the Directors’ Forum. The Directors’ Forum shall be open to anyone who would like to attend any of its events, use resources, or gain directorial knowledge or find a mentor or mentee.
* Identifying, cultivating and retaining the knowledgeable and diverse pool of qualified directors critical to the ongoing artistic and financial health of Pentacle Theatre.
* Actively engaging the Directors’ Forum membership to identify and prioritize topics and resources that will be the focus of periodic activities and workshops to help support, develop and expand Pentacle’s pool of directors.
* Working with the business office to ensure the database of Pentacle volunteers who have provided technical support in such positions as lighting and sound technicians, stage managers, stage crew members, and other specialized positions (such as hair, makeup, music, prop construction and collection) is up to date.
* Serving as a resource to assist directors, as requested, in identifying or finding resources in support of Pentacle productions.
* Operating in a culture of transparency.
* Conducting activities designed to expand the existing pool of Pentacle directors to reflect the Theatre’s commitment to diversity, equality and inclusion.